



Lee County Board Meeting Minutes

Lee County, Illinois

Apr 18, 2024 at 6:00 PM CDT

Old Lee County Courthouse, Third Floor Boardroom, 112 E. 2nd. St, Dixon, IL 61021

- I. Call to Order:
Chairman Olson called the regular session of the Lee County Board to order April 18, 2024, at 6:03 P.M. at the Old County Courthouse, 3rd Floor Boardroom in Dixon.
- II. Pledge of Allegiance:
Chairman Olson led the Pledge of Allegiance
- III. Invocation - Pastor Farrel Stauffer - Ashton Bible Church
Pastor Farrel Stauffer - Ashton Bible Church - led the board in an invocation.
- IV. Roll Call:
Clerk Petersen called the roll. Member physically present were Chairman Olson, Akre, Book, Freil, Gascoigne, Hudson, Huss, Kitson, Koppien, Mimini, Naylor, Pearson, Robertson, Schielein, Shippert, Skrogstad, White, Wilson and Zeman. Absent: Bivins
- V. Announcements:
 - A. Please mute or turn off cell phones
 - B. Budget Retreat on June 4, 2024, at 6:00 p.m.
Mr. Schielein talked about the scheduled budget retreat on June 4th at 6:00 p.m. It will be a 2 hour meeting with food being served at 5:30 P.M. Class will go from 6 to 8 and will cover the budget process and how it is structured.
- VI. Approval of Board Minutes: March 21, 2024 Regular County Board Meeting
There were no revisions to the minutes; stand as read.
- VII. Monthly Resolutions: Joseph Meyer Resolutions (Roll Call) - None
- VIII. Zoning and Planning
Ms. Henkel talked about the up and coming letters they are sending out which entails Junk Properties, Flood Plan Violations and Violations stemming from building permits.
 - A. Petitions Going To the Zoning Board of Appeals: 1 Petition
 1. Petition No. 24-P-1624 by Richard Humphrey, Jr. and Brenda Humphrey, regarding PIN #18-08-13-100-006, located in south Dixon Township.

Motion to move Petition 24-P-1624 to the Zoning Board of Appeals.
Moved by Mr. Kitson. **Second** by Ms. Naylor. **Motion carried**
unanimously by voice vote.

B. Petitions Going To the Planning Commission: None

C. Petitions Coming From the Zoning Board of Appeals: 1 Petition

1. Petition No. 24-1621 by Pulse Solar II, LLC, regarding PIN #16-01-35-400-009, located in Palmyra Township

Motion to approve Resolution #2024-04-001 Pulse Solar II, LLC Special Use Permit. **Moved** by Ms Naylor. **Second** by Mr. Skrogstad.

Roll call vote is called.

YES: Freil, Gascoigne, Hudson, Huss, Kitson, Koppien, Mimini, Naylor, Pearson, Robertson, Schielein, Skrogstad, White, Zeman, Akre and Book.

NO: Shippert

ABSTAIN: Olson

ABSENT: Bivins

Motion carried by roll call vote.

2. Petition No. 24-1621 Proposed Resolution with Attachments

D. Petitions Coming From the Planning Commission: None

IX. Administrator Monthly Update and Board Member Comments

Jeremy Englund wanted to remind everyone to fill out the Lee County Broadband Breakthrough Survey that went out.

X. Public Comments:

3 visitors spoke Highlights:

- Steven Jenner - Van Box's located on his property in Amboy
- Charlie Detig - Discussed his neighbor John Slotter at 1166 Naylor and the bad condition the property it is in.
- Gerald Winger - 5MW Solar Project with Pulse Solar II and his concerns of the project that was passed.

A. Items on the agenda - visitors allowed 10 minutes

B. Items not on the agenda - visitors allowed 5 minutes

XI. County Organization Presentations/Updates:

None

XII. Reports of Standing Committees:

A. County Services Committee: Jack Skrogstad, Chair

Mr. Skrogstad gave his report.

- B. Public Safety and Court Services Committee: Mike Koppien, Chair

Mr. Koppien gave his report.

- C. Facilities and Maintenance Committee: Tom Wilson, Chair

Mr. Wilson gave his report.

- D. Claims Committee: Mike Zeman, Chair

Mr. Zeman gave his report. Total of 117 Claims were submitted and approved.

- E. Finance Committee: Jim Schielein, Chair

Mr. Schielein gave his report.

- F. Executive Committee: Bob Olson, Chair

Mr. Olson stated minutes are in the agenda packet.

XIII. Reports of Other Committees or Appointments

- A. Board of Health: Katie White, Liaison

Ms. White gave her report.

- B. 911 Board: Keane Hudson, Liaison

Mr. Hudson gave his report.

- C. Tri-County Opportunities Council: Reed Akre, Liaison

Mr. Akre gave his report.

- D. Blackhawk Hills Regional Council/Lee-Ogle Enterprise Zone: Angie Shippert, Liaison

Ms. Shippert gave her report.

- E. Lee County Industrial Development Association (LCIDA): Reed Akre, Liaison

Mr. Akre gave his report.

- F. Counties of Illinois Risk Management (CIRMA): Mike Zeman

Mr. Zeman gave his report.

- G. United Counties Council of Illinois (UCCI): Tom Kitson. Liaison

Mr. Kitson had no report.

- H. Illinois Association of County Board Members (IACBM): Mike Koppien

Mr. Koppien had no report.

XIV. Unfinished Business: None

XV. New Business:

- A. Resolution: Appropriation for County Matching Funds - Indian Head Road
Motion to approve Resolution #2024-04-002 Appropriation for County Matching Funds - Indian Head Road. **Moved** by Ms. Naylor. **Second** by Mr. Gascoigne. **Motion carried** unanimously by voice vote.
- B. Joint Funding Agreement for State Participation - Indian Head Road
Motion to approve Resolution #2024-04-003 Joint Funding Agreement for State Participation - Indian Head Road. **Moved** by Mr. Robertson. **Second** by Mr. Kitson. **Motion carried** unanimously by voice vote.
- C. Resolution: Revising the Zoning and Building Permit Fee Schedule
Motion to approve Resolution #2024-04-004 Revising the Zoning and Building Permit Fee Schedule. **Moved** by Mr. Koppien. **Second** by Mr. Hudson. **Motion carried** unanimously by voice vote.
- D. Resolution: Authorizing Treasurer's Office Signature Authority
Motion to approve Resolution #2024-04-005 Authorizing Treasurer's Office Signature Authority. **Moved** by Mr. Schielein. **Second** by Mr. Kitson. **Motion carried** unanimously by voice vote.
- E. ARPA Funds for Allied Facility Partner Invoice #85 for New Courts HVAC Project
Motion to approve the payment of Invoice #85 from Allied Facility Partners for \$460,225.58 from ARPA funds. **Moved** by Ms. Naylor. **Second** by Mr. Freil. **Motion carried** unanimously by voice vote.
1. BAR Form
- F. Approval of the Lee County FY2023 Financial Audit
1. Fiscal Year 2023 Audit Recap PowerPoint Presentation
Lee County Finance Director Reid Mitchell spoke on the highlights of the FY2023 Financial Audit
- Opinions from WIPFLI were unmodified and clean audits
 - Financial statements and recommendations
 - Lee County expended 5.5 Million in Federal Funds
 - IMRF update
 - Intergovernmental Revenue Line Item update
2. 2023 County Financial Report - Requires Action
Motion to approve the 2023 County Financial Report. **Moved** by Mr. Wilson. **Second** by Ms. White. **Motion carried** unanimously by voice vote.
3. WIPFLI Required Communications Letter - Requires Action

Motion to approve WIPFLI Communications Letter. **Moved** by Mr. Kitson. **Second** by Mr. Koppien. **Motion carried** unanimously by voice vote.

4. Financial Report - Single Audit - 2023 - Requires Action

Motion to approve the 2023 Single Audit. **Moved** by Ms. Naylor. **Second** by Mr. Friel. **Motion carried** unanimously by voice vote.

G. Additional hire in the Sheriff's Office for Contractual Services in Ashton and Franklin Grove

Motion to approve the additional hire in the Sheriff's Office for Contractual Services in Ashton and Franklin Grove. **Moved** by Mr. Gascoigne. **Second** by Mr. Koppien. **Motion carried** unanimously by voice vote.

H. Addendum and Release to the Lee County IL - GSG Repower Road Use Agreement

Motion to approve Resolution #2024-04-006 Addendum and Release to Lee County IL - GSG Repower Road Use Agreement. **Moved** by Ms. Naylor. **Second** by Freil. Discussion: Lee County Engineer Dave Anderson spoke on this addendum which deals with the financial aspect of the road repairs. **Motion carried** unanimously by voice vote.

Chairman Olson made a announcement to amend the agenda and enter into **Executive Session for the purpose of discussing 5 ILCS 120/2 (c)(5) Purchase of property.** **Motion to move** into executive session. **Moved** by Mr. Wilson. **Second** by Mr. Schielein. **Roll call vote into executive session:**

YES: Akre, Book, Freil, Gascoigne, Hudson, Huss, Kitson, Koppien, Mimini, Naylor, Pearson, Robertson, Schielein, Shippert, Skrogstad, White, Wilson, Zeman and Olson.

NO: None

ABSENT: Bivins

Motion carried by roll call vote.

Into Executive Session 7:07 P.M.

Out of Executive Session 7:22 P.M.

Moved by Mr. Hudson. **Second** by Ms. Naylor to go back into regular session.

Roll call vote is called.

YES: Akre, Book, Freil, Gascoigne, Hudson, Huss, Kitson, Koppien, Mimini, Naylor, Pearson, Robertson, Schielein, Shippert, Skrogstad, White, Wilson, Zeman and Olson

NO: None

ABSENT: Bivins

Motion carried by roll call vote.

- I. Approval for Chairman Olson to have authorization to Execute the Highway Land Option Agreement with Phase One Environmental Study and Engineering Expenses

Motion to approve giving Chairman Olson authorization to execute the Highway Land Option Agreement with Phase One Environmental Study and Engineering Agreement as presented. **Moved** by Mr. Schielein. **Second** by Ms. Huss.

Roll call vote is called.

YES: Gascoigne, Hudson, Huss, Kitson, Koppien, Mimini, Naylor, Pearson, Robertson, Schielein, Shippert, Skrogstad, White, Wilson, Zeman, Akre, Book, Freil and Olson

NO: None

ABSENT: Bivins

Motion carried by roll call vote.

- XVI. Appointments:

Chairman Olson made a motion to approve all 10 appointments at the same time.

Moved by Mr. Hudson. **Second** by Mr. Kitson. **Motion carried** unanimously by voice vote. **Motion to approve** the appointments of Mike Koppien, Pat Hilliker, and Josh Tucker to the ETSB board, Renee Katschke to the Paw Paw Fire Protection District, James Book to the Dixon Community Fire Protection District, Susan M. Larson and Tommy L. Balch as Trustees to the Ashton Fire Protection District Board, Charles A. Sellers, Robert Rhea, and Jared Nicholson as Trustees of the Paw Paw Sanitary District. **Moved** by Ms. Naylor. **Second** by Ms. White.

Roll call is called.

YES: Hudson, Huss, Kitson, Mimini, Naylor, Pearson, Robertson, Schielein, Shippert, Skrogstad, White, Wilson, Zeman, Akre, Freil, Gascoigne and Olson.

NO: None

ABSTAIN: Koppien and Book

ABSENT: Bivins

Motion carried by roll call vote.

- A. Resolution: Re-appointment Mike Koppien to the Lee County Emergency Telephone System Board
Resolution #2024-04-007 Re-Appointment Mike Koppien to the Lee County Emergency Telephone System Board
- B. Resolution: Re-appointment Pat Hilliker to the Lee County Emergency Telephone System Board
Resolution #2024-04-008 Re-appointment Pat Hilliker to the Lee County Emergency Telephone System Board

- C. Resolution: Re-appointment Josh Tucker to the Lee County Emergency Telephone System Board
Resolution #2024-04-009 Re-appointment Josh Tucker to the Lee County Emergency Telephone System Board
 - D. Resolution: Re-appointment Renee Katschke to the Paw Paw Fire Protection District
Resolution #2024-04-010 Re-appointment Renee Katschke to the Paw Paw Fire Protection District
 - E. Resolution: Re-appointment James Book to the Dixon Community Fire Protection District
Resolution #2024-04-011 Re-appointment James Book to the Dixon Community Fire Protection District
 - F. Resolution: Appointing Susan M. Larson as a Trustee to the Ashton Fire Protection District Board
Resolution #2024-04-012 Appointing Susan M. Larson as a Trustee to the Ashton Fire Protection District Board
 - G. Resolution: Appointing Tommy L. Balch as a Trustee to the Ashton Fire Protection District Board
Resolution #2024-04-013 Appointing Tommy L. Balch as a Trustee to the Ashton Fire Protection District Board
 - H. Resolution: Appointing Charles A. Sellers, Robert Rhea, and Jared Nicholson as Trustees of the Paw Paw Sanitary District
Resolution #2024-04-014 Appointing Charles A. Sellers, Robert Rhea, and Jared Nicholson as Trustees of the Paw Paw Sanitary District
- XVII. Executive Session: 5 ILCS 120/2 (c)(5) Purchase of Property
See under H. Chairman Olson amended the agenda to move the Executive Session earlier in the meeting.
- XVIII. Approval of County Officers Reports/Quarterly Treasurer's Report
Motion to approve the County Officers Reports. **Moved** by Mr. Book. **Second** by Mr. Pearson. **Motion carried** unanimously by voice vote.
- XIX. Approval of Monthly Revenue Report, Claims Paid, Claims Paid in Vacation, and Payroll Paid (Roll Call Vote)

Motion to approve the Monthly Revenue Report, Claims Paid, Claims Paid in Vacation and Payroll Paid. **Moved** by Mr. Freil. **Second** by Mr. Koppien.

Roll call vote is called.

YES: Huss, Kitson, Koppien, Mimini, Naylor, Pearson, Robertson, Schielein, Shippert, Skrogstad, White, Wilson, Zeman, Akre, Book, Freil, Gascoigne, Hudson and Olson

NO: None

ABSENT: Bivins

Motion carried by roll call vote.

XX. Approval of Board Member Mileage and Per Diem for January Meetings

Motion to approve Board Member Mileage and Per Diem. **Moved** by Mr. Freil. **Second** by Mr. Kitson. **Motion carried** unanimously by voice vote.

XXI. Motion to Adjourn:

Motion to adjourn. **Moved** by Mr. Wilson. **Second** by Mr. Pearson. **Motion carried** unanimously by voice vote.

Adjourned at 7:29 P.M.

Bob Olson Chairman Lee County Board

Attest: Nancy Petersen Ex-Officio Clerk of the Lee County Board